



**American Clinical Neurophysiology Society
2016 Annual Meeting
Call for Poster Abstracts**

Scientific Content

The ACNS Annual Meeting is designed to provide the latest scientific advances in both “central” and “peripheral” clinical neurophysiology. Presentations at the Annual Meeting are given by leading experts in the field and have value for health care professionals who utilize clinical neurophysiology. Poster presentations at the Annual Meeting highlight the latest work conducted at clinical neurophysiology centers around the country.

Who Should Attend

The ACNS Annual Meeting will have value for clinical neurophysiologists, neurologists, psychiatrists, physiatrists, neurosurgeons, trainees in these disciplines, other physicians and researchers, and neurophysiology technologists who specialize in clinical neurophysiology.

Submission Dates

Poster abstract submission will open on October 1, 2015. All abstracts must be submitted online by November 15, 2015 at 11:59pm ET. No exceptions will be made.

Online Abstract Submission

Poster abstracts must be submitted through the online abstract submission site (www.acns2016.abstractcentral.com). Complete instructions for submission are available online. Abstracts that have been mailed, emailed or faxed will not be accepted. Anyone may submit a poster abstract to ACNS. Membership in ACNS is not required for poster abstract submission.

Abstract Review

All abstracts submitted will be reviewed, evaluated for scholarly and relevant content, and graded in blinded fashion by the ACNS Program Committee. The review process takes approximately four weeks, and acceptance notification will be made by email no later than December 15, 2015.

Abstract Categories

Abstracts submitted to the ACNS 2016 Annual Meeting must fit into one of the following categories to be considered for presentation:

Autonomic Function and its Disorders
Basic Neurophysiology
Critical Care Monitoring
Deep Brain and Cortical Stimulation
Digital/Quantitative EEG and Topography
EEG
EMG/NCV Testing
Epilepsy: Clinical
Epilepsy: Pathophysiology

Evoked Potentials
Functional Imaging
Intraoperative Monitoring
Magnetoencephalography
Peripheral Neuropathy
Sensory/Motor Physiology
Sleep
Video-EEG Monitoring for Epilepsy

Abstract Types

Two types of poster abstracts submissions will be accepted: Poster Abstract Regular Submission or Poster Abstract Case Report Submission. Both types of submissions will follow the same review process. Submitted abstracts are limited to 2,000 total characters. All required fields listed below, including the abstract title, will count towards this limit:

Poster Abstract Regular Submission

Introduction

Methods

Results

Conclusion

Poster Abstract Case Report Submission

Introduction

Case Report/Case History

Conclusion

Previous Publication or Presentation

Abstracts which have been published in journals, meeting proceedings, or other publication, as well as those presented at meetings prior to the ACNS meeting are eligible and welcome for submission. All poster abstracts presented at the Annual Meeting will be published in the *Journal of Clinical Neurophysiology*.

Author Attendance Requirement

By submitting an abstract to ACNS 2016 Annual Meeting, abstract authors are agreeing that at least one author will attend the meeting and will be available to present on the date and at the time assigned by the Program Committee. Authors will be notified of presentation dates and times at the time of notification of acceptance and are expected to make appropriate travel arrangements to ensure that at least one of the abstract's authors will be in attendance. In addition, presenting authors are expected to register to attend the meeting by the deadline set forth in their acceptance notification. Abstracts for which an author is not pre-registered by the dates set forth will automatically be withdrawn from the program. Poster setup is tentatively scheduled for Thursday, February 11 and displayed Friday, February 12 – Saturday, February 13, 2016.

Poster Cancellation Policy

At least one author or co-author on all posters is expected to register to attend the meeting for which they are accepted by the deadlines set forth in their acceptance notification. If this author cancels their registration prior to the meeting, the poster may be withdrawn from the program.

Young Investigator Travel Award

Several young physician investigators will be awarded travel fellowships of \$1,000 each. These fellowships are determined based upon the ranking of the applicant's abstract by the Program Committee.

Eligibility Criteria

Applicant must be: (1) a current ACNS member or apply for membership concurrent with application for Travel Award; (2) a resident, fellow, or junior faculty within two years of completion of fellowship training; and (3) be the first author of an abstract submitted to the Annual Meeting. Applicant must meet the entire aforementioned criteria in order to be considered for the Young Investigator Travel Award. Prior recipients of Travel Fellowships are not eligible for additional Travel Fellowship awards.

Selection

Awardees will be chosen based on the quality of submitted abstracts, as ranked by the ACNS Program Committee. A total of six travel fellowships will be awarded for the ACNS 2016 Annual Meeting. Additional travel awards may be awarded if funding is available.

Award

Awardees will receive complimentary registration for the meeting and reimbursement of travel funds up to \$1,000, upon provision of an expense voucher, and original receipts. Awardees will be recognized at an award ceremony during the Annual Meeting. Awards are one-time only.

Procedures

Upon close of abstract submission, the ACNS Program Committee will review, evaluate, and rank abstracts, including all candidates for consideration to receive a travel award. The Program Committee Co-Chairs will select the final six awardees based on the collective rankings from the Program Committee. ACNS will notify awardees of decision no later than December 15, 2015. Awardees will then be expected to accept invitation by the deadlines set forth in their acceptance notifications, as well as register for the Annual Meeting, and secure travel arrangements. Upon provision of an expense voucher, including original receipts, reimbursement will be provided to award recipients, no later than 30 days after the Annual Meeting.

Cancellation Policy

Award recipients are expected to register to attend the Annual Meeting by the deadlines set forth in their acceptance notification. If an award recipient cancels their registration prior to the meeting, the Travel Award may be withdrawn from the individual and designated to another candidate.